RESOLUTION AUTHORIZING ANNUAL YEAR END BUDGET MODIFICATIONS AND AUTHORIZING THE INITIATION OF THE UPCOMING FISCAL YEAR RECORDS
RESOLUTION 12 # OF 2026

WHEREAS, annual budget modifications and journal entries are necessary in order to close the books for each current fiscal year in preparation for completing the AFR (New York State Comptroller Annual Financial Report) and the Town's external audit, and;

WHEREAS, this is a normal annual process of bringing the financial records in line for year end, which requires immediate resolution that may not be consistent with the dates of the Town Board meetings:

NOW THEREFORE BE IT RESOLVED that the New Haven Town Board authorizes the Bookkeeper, Town Budget Officer and the Town's external auditors to:

- make the necessary budget modifications and journal entries as needed in any and all funds to close current year books,
- open the books for the upcoming fiscal year,
- as well as authorizing the input of the upcoming fiscal year Adopted Budget
- and authorizing set wages for the upcoming year;

AND BE IT FURTHER RESOLVED, the final current year-end budget modifications will be presented to the Town Board for review no later than the February board meeting in the upcoming year, and that this resolution will continue until a subsequent resolution no longer authorizes this practice.

This resolution shall take effect immediately.

MOTION was made by Councilperson_____, seconded by Councilperson _____, and voted as follows:

Yes _____

No _____

STATE OF NEW YORK)

COUNTY OF OSWEGO)ss

TOWN OF NEW HAVEN)

I, Jennifer Woolson, Town Clerk of the Town of New Haven, Oswego County, New York, **DO HEREBY CERTIFY** that the following resolution was duly passed by the Town Board of the Town of New Haven on this ____ day of _____, 20___.

_____

Jennifer Woolson, Town Clerk

Town of New Haven, New York